



**UNHCR**  
United Nations High Commissioner for Refugees  
Haut Commissariat des Nations Unies pour les réfugiés

**ANNEX B: TECHNICAL OFFER FORM**

INVITATION TO BID: No. ITB/HCR/ROK/2021/026

ESTABLISHMENT OF FRAME AGREEMENT FOR THE SUPPLY AND DELIVERY OF PLASTIC LATRINE SLAB TO UNHCR WAREHOUSES IN KHARTOUM, EL OBEID, KOSTI, KASSALA, DAMAZINE, EL FASHER, ED DAEIN, GADAREF, AND NYALA.

| <b>Bidder Name:</b>           |                              |  |                         |   |        |
|-------------------------------|------------------------------|--|-------------------------|---|--------|
| <b>Contact name:</b>          |                              |  |                         |   |        |
| <b>Contact phone number:</b>  |                              |  |                         |   |        |
| <b>Contact email address:</b> |                              |  |                         |   |        |
| Item                          | Criteria                     |  | Submitted               | Comments  |        |
| 1                             | Company Profile              | a. Company registration certificate  | YES/NO                  |   |        |
|                               |                              | b. Commercial licenses and documentation required to operate as a provider / distributor in [country].   | YES/NO                  |   |        |
|                               |                              | d. Signed UNHCR's General Conditions of Contracts for the Provision of Services – 2018   | YES/NO                  |   |        |
|                               |                              |  |                         |   |        |
| 2                             | Financial Stability          | a. Financial statements for the past 2 years   | YES/NO                  |   |        |
|                               |                              | b. Tax certificate/s   | YES/NO                  |   |        |
|                               |                              | c. Audit reports from the past 2 years   | YES/NO                  |   |        |
| 3                             | Product Related Requirements | <b>PLASTIC LATRINES SLAP</b>   | <b>SAMPLE SUBMITTED</b> | YES/NO  |        |
|                               |                              | <ul style="list-style-type: none"> <li>•BV resistant, mould and mildew resistant, low density polyethylene (LLDPE) latrine squatting slab 1.2m long x 0.8m wide x 55mm thick, neutral colour, with thermal stability -30°/+70°C 1.2m long x 0.8m wide x 35mm thick</li> <li>•Smooth upper surface to ease cleaning.</li> <li>•Design is self-supporting able to support a static load of 150kg across spans of up to 0.9m wide. Upper surface equipped with raised foot rests with anti slip grooves and HDPE (UV protected) hinged close fitting hole cover with foot operated opening mechanism to reduce odor &amp; fly nuisance. Lower surface equipped with five M6 x 15mm brass moulded inserts for bolting on a pan and trap.</li> <li>•Holes are provided on the extreme four corners of the squatting plate through which four 8 mm x 275 mm steel pegs are inserted. The pegs are included with each slab installed on the underside of the plate</li> <li>•Individual weight of each slab: 11.5kgs +/- 10%</li> </ul> |                         | YES/NO  |        |
|                               |                              |  |                         | YES/NO  |        |
|                               |                              | Packing  |                         | 35 or 40 slabs are stacked with PVC bands & pallet wrap.<br>Estimated volume per pallet: 1.325m <sup>3</sup><br>Pallet Weight: 340kg<br>Pallet dimensions: 120cm x 80cm x 138cm | YES/NO |
| Capacity                      | Delivery capacity            | i. Weekly<br>ii. Monthly<br>iii. Annual  | YES/NO                  |   |        |

Signature: \_\_\_\_\_

Name and position: \_\_\_\_\_

Official Stamp: \_\_\_\_\_